



**File: IJ-R**

## **RECONSIDERATION OF INSTRUCTIONAL RESOURCES**

When a challenge concerning instructional resources in a school arises from a parent/guardian of a student in the Harvard Public Schools or a student in the Harvard Public Schools, the disposition of the challenge will be made using district-adopted procedures as follows:

All challenges regarding any instructional materials should first be raised with the teacher of that class. If not resolved, the challenge may then be brought to the grade level principal and then if it remains unresolved, to the superintendent.

If unresolved the challenge may be brought to the next stage by completing the [IJ-R form](#) on-line. No challenged materials shall be removed from the school pending a final decision. A final decision will be made following these guidelines:

- The superintendent will appoint an ad-hoc committee that will include at least one teacher, the principal, a school committee member, and a parent or parent member of the school council.
- The ad-hoc committee will review the form IJ-R submitted by the parent/guardian or student and the materials in question.
- The ad-hoc committee will make a decision and communicate the outcome of that decision to the person who initiated the challenge and to the superintendent.
- Challenges to the ad-hoc committee's decision may be made in writing to the School Committee for the School Committee's reconsideration. The School Committee may, but is not required to, reconsider the decision of the ad-hoc committee. The School Committee's decision not to reconsider the decision of the ad hoc committee, makes the decision of the ad-hoc committee final. The decision of the School Committee is final.
- If the decision is that the challenged instructional resource be retained, the District will not convene another ad-hoc committee to review a challenge to the same/similar material for a period of at least three full academic years.

Adopted: April 13, 2015

Amended: December 11, 2023